



**DEPARTMENT OF TRADE & INDUSTRY
MARINE ADMINISTRATION**

The Merchant Shipping Registration Act 1991



**ADVICE OF APPOINTMENT OF SHIP'S
MANAGER, MANAGER OWNER OR
REPRESENTATIVE PERSON**

- (1) The appointment of a Representative Person is required by section 4 of the Merchant Shipping Registration Act 1991.
 - (a) In the case of a Manx Merchant ship, the representative person must be a body corporate incorporated in and having its principal place of business in the Isle of Man which undertakes the principal functions as Manager or Managing owner.
 - (b) In the case of a pleasure yacht the representative person can either be an individual or a body corporate resident in the Isle of Man which undertakes management functions in respect of the yacht.
- (2) The Department must be kept informed of all changes of Manager or Representative person including changes in names, addresses and new appointments.
- (3) The Manager should be guided by Manx Shipping Notice number 131 and should complete the Questionnaire on page 2 of this form, which gives an indication of the expected responsibilities of a Ship's Manager.

Official Number	Name of Ship	Number, Year & Port of Registry

The under mentioned is/are hereby appointed:

	Representative Person	Manager
Full Name		
Full Address		

Signature of Owner, Disponent Owner, Charterer, or Authorised Officer

_____ (Date)

Full Name

_____ (Date)

Full Name of Manager

APPENDIX

MANAGEMENT QUESTIONNAIRE

PLEASE PROVIDE THE FOLLOWING INFORMATION:-

(1) (a) The Directors' names, permanent addresses, nationality and shareholding of director;

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(b) Where and how frequently Directors' meetings are normally held;

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(c) Where the annual general meeting is normally held;

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(d) Address where the Company's accounts are maintained (if different from Principal Place of Business);

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(e) The number of technical personnel employed by the Company;

(f) The address in the Isle of Man where a copy of the crew list is lodged in accordance with regulation 15(1) of the Merchant Shipping (Crew Agreements, Lists of Crew and Discharge of Seamen) Regulations 1991 (in the case of a Merchant Ship) or regulation 6(1) of the Merchant Shipping (Pleasure Craft)(List of Crew) Regulations 1989 (in the case of a pleasure yacht over 80 GRT).

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(2) If certain management functions are sub-delegated to persons other than the appointed manager, please give the name of the person or company who:

(a) exercises control over the movement of the ship;

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(b) is the holder of the Document of Compliance required by the ISM Code;

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(c) is responsible for the employment and recruitment of the crew;

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(d) pays the crew's wages

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