

## Application for a Certificate of Airworthiness (C of A)

This form is to be completed by the aircraft owner or, his nominated representative or, an organisation acceptable to the Aircraft Registry.

Please complete the form electronically or in block capitals using black or dark blue ink

1. AIRCRAFT DETAILS			
Registration Marks:	Previous:	<input type="text"/>	Allocated M - <input type="text"/>
Manufacturer of Aircraft	<input type="text"/>		
Country of manufacture:	<input type="text"/>		
Type Designation:	<input type="text"/>		
Serial number:	<input type="text"/>		
Year of manufacture:	<input type="text"/>		
New or Used:	<input type="text"/>	Airframe hours:	<input type="text"/>
Engines: Manufacturer/Type	<input type="text"/>		Time since overhaul: <input type="text"/>
Auxiliary Power Unit:	<input type="text"/>		
Propellers including blades:	<input type="text"/>		
Maximum take off weight:	<input type="text"/> kg	Maximum landing weight:	<input type="text"/> kg
Occupancy: (See note 4)	Seating capacity: <input type="text"/>	Crew Seats:	<input type="text"/>

2. AIRWORTHINESS DOCUMENTATION REQUIRED		
Documents enclosed (see guidance note 5)		
Document type	Document number	Document date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

3. FLIGHT MANUAL REFERENCE NUMBER	
Number:	<input type="text"/>

4. DETAILS OF AIRCRAFT OWNER(S)	
Aircraft owner	
Name:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
	Post Code: <input type="text"/>
Telephone No:	<input type="text"/>
Fax No:	<input type="text"/>
Email:	<input type="text"/>
Contact name and address of nominated representative, or organisation, acceptable to the Aircraft Registry.	
<input type="text"/>	
Telephone No:	<input type="text"/>
Fax No:	<input type="text"/>
Email:	<input type="text"/>
Place where the aircraft can be surveyed:	<input type="text"/>
Any additional requirements for import contact the Aircraft Registry:	<input type="text"/>
Additional information:	<input type="text"/>

**5. SYSTEM INSTALLATION OR EQUIPMENT**

	Manufacturer	Type number	Quantity
Automatic pilot Radio coupled:			
Automatic pilot Non radio coupled:			
Auto-stabiliser:			
HF Communication:			
VHF Communication:			
VHF Communication & Navigation:			
VHF Navigation:			
Marker:			
ADF:			
DME:			
ATC Transponder:			
Weather Radar:			
Radio Altimeter:			
Area NAV/DME:			
TCAS/ACAS:			
GPS:			
Satellite Communication:			
ELT:			
Other radio equipment:			

**General**

Differences in production build standard. Please confirm if no changes have been incorporated:

Please provide details of equipment or systems which have been introduced by modification since original manufacture including any STC's or other modification approval reference if applicable:

**6. OPERATIONS APPROVALS**

Please indicate the Airspace Approvals required and complete Form 4 Application for Airspace Approvals and declaration of capability:

RVSM	MNPS	RNAV	AWOPS	STEEP APPROACH
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 7. DECLARATION

I hereby declare that to the best of my knowledge the particulars entered on this application are accurate in every respect. The amount required by the current Scheme of Charges to be paid on application is enclosed herein, or will be charged to my account.

The fee for a one year period of validity for a Certificate of Airworthiness in the Private Category is included in this amount.

I also agree to pay the charges payable in accordance with the said Scheme of Charges which may be notified to me by the Aircraft Registry. In the event that this application is subsequently cancelled, a cancellation fee may be applied.

Signature of applicant:  Date:

Name of applicant:

For on behalf of:

## REGISTRY USE ONLY

Received:  Acknowledged:  Fee Paid: £

### Guidance Notes for the completion of this application form

1. These notes are provided to assist in the completion of the Form in respect of applying for the Issue of a Certificate of Airworthiness (C of A). If in doubt refer to the relevant regulations including the Air Navigation (Isle of Man) Order 2007 or the Aircraft Registry for further guidance.
2. Applicants should note that unless all Sections of the form are completed accurately and all necessary documents supplied, the Aircraft Registry may not be able to process the application. In this event the applicant will be notified accordingly and the application held until such time as all information is supplied.
3. Propeller details should include the manufacturer and type designation. The engine/propeller combination must comply with the Type Certificate Data Sheet.
4. Details of occupancy; 'Seating Capacity' should be the total number of seats, including all crew seats and supernumerary seats if installed. The 'Crew Seats' should be the number of seats solely for the use of crew.
5. When supplying documents please do not send originals, copies are sufficient to accompany this application. Original documents will be reviewed by the Surveyor authorised by the Aircraft Registry to recommend the issue of a C of A. All documents as described below required for a particular case must accompany the application.

#### For newly constructed aircraft;

- (a) For aircraft constructed in the European Union (EU), a Statement of Conformity. An Export C of A may also be available and if so, should also be submitted.
- (b) For aircraft constructed outside of the EU, an Export C of A from the country of construction is required.

Note – Export C of A's will normally only be considered valid if received by the Aircraft Registry within 60 days of the date of issue.

#### For used aircraft

A statement is required from the competent authority of the State where the aircraft is, or was registered reflecting the airworthiness status of the aircraft at the time of transfer. Normally this is one of the following three options;

- (a) An Export C of A issued by the exporting authority. This certificate will normally only be considered valid when issued within a period of 60 days preceding the date of application.
  - (b) A current domestic C of A - **PLUS** - a statement signed, within a period of 60 days preceding the date of the application, by the airworthiness authority of the last state of registry confirming that having inspected the aircraft and associated records, the aircraft complies with the Type Certificate Data Sheet and is airworthy.
  - (c) For aircraft imported from an EASA Member State only;
    - A C of A issued or renewed whilst registered in that State, within a period of 12 months preceding the date of application, or
    - A valid current C of A from that State together with a recommendation for a renewal of a C of A issued by an appropriately EASA approved maintenance organisation.
6. In respect of a Flight Manual, the applicable document reference number is required.

7. When a survey for the issue of a C of A is to be carried out away from the Isle of Man, the applicant must include a letter stating acceptance of all additional costs. These costs may include overseas travel, subsistence and, if necessary, additional time costs incurred by the Surveyor in relation to the issue of the C of A. In certain cases a deposit may be required.
8. Additional requirements for import include information in respect of modifications, including Supplemental Type Certificates (STC's) that have been embodied to ensure compliance. If further guidance is required please see 11 below or if in doubt contact the Aircraft Registry.
9. In respect of Avionic Systems, the applicant shall state the name of the manufacturer, the equipment type number and the number of such systems installed for each equipment category listed. Identify as non applicable those equipment categories not fitted. If no auto pilot is fitted state NONE. Only approved radio apparatus shall be fitted. If no radio equipment is fitted state NONE.
10. A statement or letter of definition from the aircraft manufacturer should support any differences to the production build standard. If there are no changes please state NONE.
11.
  - (a) Details should be given of any significant modifications (for example additional, replacement or modified systems or equipment) which have been embodied on the aircraft since original manufacture, including STC's.
  - (b) Any modifications listed must be supported by documentation defining the modification demonstrating its approval status and, including any applicable Flight Manual supplements.
  - (c) It is important to declare all known modifications as failure to do so can delay the issue of the C of A.
  - (d) All modifications must be approved. It is the aircraft owner's responsibility to establish and demonstrate that any modifications have been approved by a competent authority.
  - (e) If no significant changes have taken place to the original build standard as in (a) please state NONE.
12. A C of A will be valid for a period of 12 months from the date of issue.
13. In the event of subsequent cancellation of the application after submission to the Aircraft Registry, a cancellation charge may be levied which reflects the work carried out on behalf of the applicant up to the point of cancellation. Where sufficient funds remain from the original application fee, this charge will be deducted from any refund made in respect of the application following cancellation.